

Republic of the Philippines
PROFESSIONAL REGULATIONS COMMISSION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PROFESSIONAL REGULATIONS COMMISSION in the CSC website:

GLORIA L. ASINAS

HRMO

Date:

December 6, 2018

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|--|------------------------|---------------------------------|-------------------|---|---|--|---|-------------------------------|---|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Accountant IV | PRC-DOLEB-A4-31-2016 | 22 | Php58,717.00 | Bachelor's Degree in Commerce/Business Administration major in Accounting | Sixteen (16) hours of relevant training | Three (3) years of relevant experience | RA 1080 | | Central (Accounting Division) |
| 2 | Management and Audit Analyst I | PRC-DOLEB-MAA1-30-2016 | 11 | Php 20,179.00 | Bachelor's Degree relevant to the Job | None required | None required | Career Service (Professional) Second Level Eligibility | | Central (Budget and Management Division) |
| 3 | Administrative Aide IV | PRC-DOLEB-ADA4-48-2008 | 4 | Php 12,674.00 | Completion of two (2) year studies in college or High School Graduate with relevant vocational/trade course | None required | None required | Relevant MC 11 s. 1996, Career Service (Sub-professional) First Level Eligibility | | Central (Budget and Management Division) |

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|---|------------------------------------|-------------------------|----|--------------|--|--|---|--|--|--|
| 4 | Administrative Officer V | PRC-DOLEB-ADOF5-23-2016 | 18 | Php38,085.00 | Bachelor's Degree relevant to the job | Eight (8) hours of relevant training | Two (2) years of relevant experience | Career Service (Professional) Second Level Eligibility | | Central (Commission Secretariat) |
| 5 | Information Technology Officer III | PRC-DOLEB-ITO3-37-2016 | 24 | Php73,299.00 | Master's Degree or Certificate in Leadership and Management from the CSC | Forty (40) hours of supervisory/management learning and development intervention undertaken within the last five (5) years | Four (4) years of supervisory/management experience | Career Service (Professional) Second Level Eligibility | | Central (Database Management Systems Division) |
| 6 | Information Technology Officer II | PRC-DOLEB-ITO2-35-2016 | 22 | Php58,717.00 | Bachelor's Degree relevant to the job | Sixteen (16) hours of relevant training | Three (3) years of relevant experience | Career Service (Professional) Second Level Eligibility | | Central (Database Management Systems Division) |
| 7 | Internal Auditor V | PRC-DOLEB-IAUD5-14-2016 | 24 | Php73,299.00 | Master's Degree or Certificate in Leadership and Management from the CSC | Forty (40) hours of supervisory/management learning and development intervention undertaken within the last five (5) years | Four (4) years of supervisory/management experience | Career Service (Professional) Second Level Eligibility | | Central (Internal Audit Division) |
| 8 | Attorney II | PRC-DOLEB-ATY2-24-2016 | 18 | Php38,085.00 | Bachelor of Laws | None required | None required | RA 1080 | | Central (Legal Research and Opinion Division) |
| 9 | Information Technology Officer III | PRC-DOLEB-ITO3-38-2016 | 24 | Php73,299.00 | Master's Degree or Certificate in Leadership and Management from the CSC | Forty (40) hours of supervisory/management learning and development intervention undertaken within the last five (5) years | Four (4) years of supervisory/management experience | Career Service (Professional) Second Level Eligibility | | Central (Network Infrastructure and Info. Security Division) |

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|----|-------------|----------------------------|----|--------------|------------------|---------------|---------------|---------|--|-------------------------------------|
| 10 | Attorney II | PRC-DOLEB- ATY2-40-2008 | 18 | Php38,085.00 | Bachelor of Laws | None required | None required | RA 1080 | | Central (Office of the Chairman) |
|----|-------------|----------------------------|----|--------------|------------------|---------------|---------------|---------|--|-------------------------------------|

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 4, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

GLORIA L. ASINAS

HRMO

P. Paredes St., Sampaloc, Manila

prc.rspshr@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.